



Members:

Antonella Alves
Linda Arnold (absent)
Lynn Carter
Laura Cullen
Deanna Douglas
Martin Gerson
Jim Goard
Linda Holmes, Chair
Jim Hooton
Ken Jillings
Terry Kornutiak

Gerda Krause
Wendy Low
Grace Makarewicz
Kevin Paul
Ken Pawlak
Brian Pendleton
Roger Semmens
Doug Soo
Nancy Wickham (absent)
LSU Representatives (2 – absent)

Visitor:

Gloria Swadden

1. REVIEW OF AGENDA

The agenda was approved as circulated.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on December 4, 2007

It was moved by L. Cullen, seconded by K. Jillings

**THAT, the minutes of the Langara Council meeting held on December 4, 2007
be approved, with the following change:**

**Remove “keep this information on file and” in the second sentence of paragraph 4 in
section 3 a).**

Carried.

Business Arising

L. Holmes noted that at the last Langara Council meeting, K. Paul was asked to review the college schedule for 2010-01 to see if the learning time for students could be adjusted during the 2010 Olympics with no loss of learning time. K. Paul reported that the college schedule could absorb the proposed closure for the Olympics with the loss of only 1 instructional day. He identified some compromises such as only 1 study day instead of the usual 2, moving the first day of class forward, and the following Summer Semester starting 2 days later than normal with no loss of instructional days. Discussion ensued and it was noted that the closure may affect areas such as

subsequent practicums and co-ops. L. Holmes asked K. Paul to look at the proposed options with all instructional areas, including Continuing Studies.

ACTION: K. Paul

L. Holmes noted that at the previous Langara Council meeting she announced that Capilano College was closing for the Olympics. She clarified that announcement by indicating that Capilano College is suspending classes and extending spring break. All staff will remain on regular duty days.

Discussion ensued and the following points were noted:

- The suspension of classes would provide opportunities for staff to take holiday or leave time to volunteer at the Olympics. Notice of class suspension would need to be provided to students and the community well in advance.
- Not all areas need to adhere to the same schedule if it greatly affects their area (i.e. practicum's and co-op's).
- Although regularly scheduled on-campus classes may not occur, there will be some programs that will continue and may try to integrate Olympic volunteer opportunities into their curriculum.
- Consideration needs to be given when volunteering or considering volunteering as part of curriculum because even though the Olympics occur for only 2 weeks in February 2010, volunteer time could be required months before or months after the Olympics.
- Good business sense will need to be implemented when considering if Continuing Studies classes are to be cancelled.
- When the college schedule goes to Education Council, the semester affected by the Olympics needs to be set aside and reviewed in order that the best decision is made and is in the best interest of everyone overall. The final decision needs to be made very clear to everyone and an announcement needs to be made, at the very latest, by September 2009.
- It was suggested that the Communications and Marketing Department consider developing a design with an Olympic theme for the cover of the college calendar.

3. CURRICULUM ITEMS

a) Education Council Meeting held December 11, 2007

L. Cullen introduced the Summary Report of the Education Council meeting held December 11, 2007, noting that Education Council approved the revised Academic Conduct Policy. In response to a question, L. Cullen noted that W. Low has developed a summary sheet that notes the changes that were made to the Academic Conduct Policy which will be presented at an upcoming Deans and Division Chairs meeting. It will also be included as an agenda item at an upcoming Chairs meeting. The Academic Conduct Policy will then be distributed with the summary sheet to all faculty members.

It was moved by L. Cullen, seconded by G. Krause

**THAT, the summary report of the Education Council meeting held
December 11, 2007, be received.**

Carried.

4. ACTION ITEMS

Nil.

5. INFORMATION ITEMS

a) 2008-09 Budget – Update and Enhancements

D. Douglas distributed at the table a Budget Summary and provided an update of the 2008-09 Budget. She noted that \$1.1M was previously deemed to be one-time funding was actually the result of the grant increase for 2008-09 and has been added back into the budget. She also identified some enhancement items totalling \$467,000, that were moved from the Enhancement List to the Status Quo Budget. With these changes and upper division tuition revisions of \$180,000 the budget shortfall is currently \$1.8M.

D. Douglas distributed at the table a Material Fees list outlining the impact of a 2% increase. It was noted that although the increase seems low, it is not possible to seek greater than 2% annually. She asked members to review the list for discussion and approval at the next meeting.

D. Douglas distributed the Enhancement List and asked members to review it for discussion at the next meeting. She noted that if there was anything that was not on the enhancement list that should be, that members need to contact their Dean.

D. Douglas noted that a recommendation to increase tuition fees will be brought to the College Board for approval at its meeting being held January 31, 2008. It was noted that the likely increases to be proposed will be: Domestic tuition – 2% increase to \$80.00/credit; Upper Division tuition – 2% increase to \$104.00/credit; and International Tuition – 2.4% increase to \$425/credit.

D. Douglas also identified other fees and charges that were being reviewed.

In response to a question, D. Douglas noted that the issue regarding the 18-credit fee cap will be addressed by November 2008.

Future Agenda Item

b) Registration 200810

L. Holmes referenced a report titled “Langara College Comparative Enrolment and Application Report” and noted that registration was slightly down from last year but was still better than other colleges. Discussion ensued about how the college could attract new students and it was noted that students are looking for something new. L. Holmes noted that students coming out of high school might appreciate a marketing package that would identify how they could accomplish their goals or transfer to university. The marketing package would identify the courses that a student would need and all they would have to do is register. The college could target areas like Surrey, Maple Ridge and Coquitlam. She noted that this marketing package needs to be part of the marketing plan. It was also noted that the new sky train service and U-pass will have a big impact on a student’s decision to attend Langara.

c) United Way 2007

L. Holmes noted that the United Way 2007 campaign raised \$33,700, of which \$14,000 was through special events. Co-chairs Mandie Barwick, Alan Brain, and Joanne Rajotte were commended for their leadership. She also conveyed her thanks to the United Way Committee and to everyone who participated as volunteers and through donations.

d) All College Forum 2008

L. Holmes noted that the All College Forum will be held on Friday, April 25, 2008 as announced in the online By-the-Way. The first meeting of the planning committee will be held on Thursday February 14, 2008 at 1:30 pm in Room A253. Anyone interested in being on the planning committee should contact K. Jang at 5374.

Other

L. Holmes noted that D. Berner has developed a program called “Langara Cares” where students volunteer 1 hour of their time each week over a 13-week period at a participating care facility. The Boys & Girls Club of Greater Vancouver and the Louis Brier Home and Hospital are current participators in the program with St. Vincent Hospital recently joining. Upon completion of volunteer time, students are recognized with a certificate. The volunteer program has been a rewarding experience for students and participating facilities.

L. Cullen noted that the Marketing Plan expires soon and one item that was missing that needed to be added was reference to the Degree Programs. L. Holmes noted that N. Wickham is working on the Marketing Plan and will be setting up a meeting with the Deans the first week in February to go over the draft which will then go to the Division and Department Chairs for review.

Other announcements were made and are noted as follows:

- “The Boyfriend” is playing at Studio 58 from January 31 – February 24, 2008.
- In the January 22, 2008 Metro Vancouver, an article was written on one of Langara’s Commerce Students.
- On January 18th and 19th the Province and the Vancouver Sun published articles on Langara Falcon’s basketball student Carling Muir. The articles talk about Carling’s battle with cancer and her fundraising initiative.
- On January 30, 2008, Langara College will be hosting a forum on Gang Violence.
- The Film Festival is being held on February 8 and 9, 2008. Tickets can be obtained at the Continuing Studies counter.

There being no further discussion, the meeting was adjourned at 1045 hours.