

**Langara College Board of Governors**  
**Meeting Minutes**  
**Public Meeting**  
**Thursday, September 28, 2023, 4:30 p.m.**  
**Meeting Room C408 and via Zoom**

**Board Members:**

Mary Lynn Baum, Board Chair	Raza Mirani
Paula Burns, President and CEO	Scott Murray
Armor Valor Corrales	Rose Palozzi
Krishna Dhaliwal	Cole Rheume (Regrets)
Mark Goldberg	Melissa Roberts
Stephen Howard	Claudia Salem
Michal Jaworski	Sophie Won (via Zoom)
Tess MacMillan, Chair, Education Council	

**Employee Resources:**

Michael Koke, Vice-President, Administration and Finance (viz Zoom)  
Pouyan Mahboubi, Provost and Vice-President, Academic  
Jane Mason, Vice-President, People and Culture  
Yusuf Varachia, Vice-President, External Relations and Community Engagement

**Constituent Groups:**

Sophie Bennett, Representative, CUPE Local 15/VMECW (via Zoom)  
Pauline Greaves Aylward, President, Langara Faculty Association  
Rosi Woodley, Chair, Langara College Administrators Association

**Guests:**

Maria Alonso, Former Student-Elected Board Member (via Zoom)  
Anne Baxter, Director, Risk and Internal Control  
Darren Bernaerdt, Interim Dean, Faculty of Arts  
Eileen Chin, Director, Financial Services (via Zoom)  
Dwayne Doornbosch, Director, Facilities  
Arman Thakur, Langara Student

**Recorder:**

Anna McAuliffe, Executive Assistant to the Provost and Vice-President, Academic

**1. CALL TO ORDER, LAND ACKNOWLEDGMENT, AND WELCOME TO NEW BOARD MEMBERS**

There being a Quorum present, the Board Chair called the meeting to order at 4:34 p.m. She welcomed all guests in attendance. She acknowledged that Langara College is located on the traditional and unceded territory of the Musqueam people. She also acknowledged the Indigenous peoples of all the lands the online participants were calling in from remotely to the meeting. She acknowledged the importance of the lands that we each call home. We do this to reaffirm our commitment and responsibility to reconciliation, and to the importance of our relationships with First Nations and Indigenous peoples.

New board members Mark Goldberg and Claudia Salem were welcomed and provided an opportunity to introduce themselves.

## 2. PRESENTATION – DOMESTIC STUDENT RECRUITMENT

On behalf of Langara Global, Y. Varachia presented an overview of the domestic student recruitment team and its current and future initiatives. Discussion ensued and board member questions were answered.

[M. Jaworski joined the meeting at 5:04 pm]

## 3. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with *Board By-Law 200: Code of Conduct and Conflict of Interest*, Board Members were provided an opportunity to declare conflicts of interest for any agenda item that would relate to the ongoing business of the institution. With none disclosed, the meeting proceeded.

## 4. APPROVAL OF AGENDA/CONSENT AGENDA

Prior to the motion to approve the agenda/consent agenda, the Board Chair requested item 4.3 Board Committee Appointments be pulled from the motion and addressed separately.

[R. Woodley joined the meeting at 5:14 pm]

It was moved by R. Palozzi and seconded by AV Corrales

**THAT, the Langara College Board approve the agenda, and approve and acknowledge the items and motions on the Consent Agenda:**

- 4.1 Minutes of Meeting held June 22, 2023 – Approved
- 4.2 Board Coordinating Committee – Minutes of Meeting held July 6, 2023 – Approved
- 4.4 Langara Students' Union Association Compliance Letter and Audited Financial Statements as at April 30, 2023 – Acknowledged
- 4.5 Langara College Financial Statements to June 30, 2023 – Acknowledged
- 4.6 Confirmation of College Remittances – Acknowledged
- 4.7 Annual Insurance and Indemnity Confirmation – Acknowledged
- 4.8 2023/2024 Calendar for the Board – Acknowledged

**Carried Unanimously.**

### 4.3 Board Committee Appointments

ML Baum thanked the Governance and Nominating Committee for their work on the composition of the Board committees.

It was moved by R. Palozzi and seconded by M. Roberts

**THAT, the Board approve the following Board Committee appointments:**

- a. Stephen Howard be reassigned from the Audit and Finance Committee to the Governance and Nominating Committee;
- b. Mary Lynn Baum, Mark Goldberg, and Claudia Salem be added to the Audit and Finance Committee;
- c. Cole Rheame be added to the Governance and Nominating Committee; and

- d. Michal Jaworski be appointed as the Board Liaison to the Langara College Foundation, replacing Mary Lynn Baum.**

**Carried Unanimously.**

**5. PRESENTATION TO DEPARTING BOARD MEMBER**

The Board Chair advised that Maria Alonso's appointment expired on August 31, 2023. M. Alonso provided an update on her academic and employment goals following her recent graduation from Langara. She was thanked for her participation and contributions and received a round of applause from the Board.

**6. ELECTION OF BOARD FIRST AND SECOND VICE-CHAIRS**

The Board Chair turned the Chair's role to President P. Burns at 5:20 pm to hold the elections of the First Vice-Chair and Second Vice-Chair positions. P. Burns advised that ML Baum and K. Dhaliwal were elected for one-year terms as Board First Vice-Chair and Board Second Vice-Chair, respectively. Board members were notified at the June 2023 meeting that the elections of First and Second Vice-Chair would be held at this meeting. A call for Nominations/Expressions of Interest was circulated on August 23, 2023.

**6.1 Election of Board First Vice-Chair - Expression of Interest Received from Scott Murray**

P. Burns advised that an Expression of Interest was received from S. Murray for the Board First Vice-Chair position. She asked for nominations or expressions of interest from the floor. There being no additional nominations or expressions of interest received, S. Murray was declared Board First Vice-Chair by acclamation for a one-year term effective October 1, 2023.

**6.2 Election of Board Second Vice Chair – Expression of Interest Received from Stephen Howard**

P. Burns advised that an Expression of Interest was received from S. Howard for the Board Second Vice-Chair position. She asked for nominations or expressions of interest from the floor. There being no additional nominations or expressions of interest received, S. Howard was declared Board Second Vice-Chair by acclamation for a one-year term effective October 1, 2023.

P. Burns turned the Chair's role back to the Board Chair at 5:23 pm.

**7. CHAIR'S REPORT**

The Board Chair reported that she attended the President's Kick-Off Breakfast at the end of August. A recording of the event is available on the Langara employee SharePoint site for those who were unable to attend. She noted that she also attended her first BC Colleges Board Chairs meeting recently where she was among several other new board chairs. The meeting was an opportunity for them to get to know one another, and they discussed board committee structures.

Earlier this week she attended the National Truth and Reconciliation opening event, hosted by Graeme Joseph, Executive Director, Executive Director, Indigenous Initiatives and Services, and featuring a performance by Tsatsu Stalqayu (Coastal Wolf Pack). Prior to today's meeting, she attended the Musqueam Flag Raising Ceremony on campus.

She also noted two upcoming meetings of interest: a cybersecurity forum to be hosted by BCNET and the Ministry of Post-Secondary Education and Future Skills on October 5, 2023, and a call with the Crown Agencies and Board Resourcing Office (CABRO) regarding board appointments.

## **8. PRESIDENT'S REPORT**

President Burns spoke on the following topics:

- Since the June Board meeting, she attended several faculty and staff events including an Employee Milestone Recognition Celebration, and a New Employee Meet and Greet. She also hosted her second annual President's Kick-off Breakfast.
- She also attended several student events during the first week of the fall semester including New Student Orientation and a Welcome Back Block Party for new and returning students.
- She recently attended a townhall with the BC Premier David Eby and Minister Selina Robinson, and noted they responded to questions about the funding review and future skills program.

## **9. EDUCATION COUNCIL REPORT**

### **9.1 Summary Report of Meeting held June 20, 2023**

T. MacMillan referred to the June 20, 2023 Education Council Summary Report attached to the agenda and highlighted the following:

- Significant changes made to the Post-Degree Diploma in Nursing Practice in Canada program to incorporate clinical practice experience for Term 2 students.
- A revision to policy F1011 to incorporate definitions for Continuing Studies micro-credentials.

It was moved by M. Roberts and seconded by K. Dhaliwal

**THAT, the Summary Report of the Education Council meeting held June 20, 2023 be received.**

**Carried Unanimously.**

## **10. COMMITTEE REPORTS/APPROVALS**

### **10.1 Audit and Finance Committee (AFC)**

#### **a. Five-Year Capital Plan – 2024/25 to 2028/29**

The AFC Chair S. Murray invited Dwayne Doornbosch, Director, Facilities, to provide an overview of the Five-Year Capital Plan. D. Doornbosch highlighted the following three priority projects:

- Building A Replacement: Langara representatives met with the Ministry in the spring. They were pleased with the options presented to them and supported the College's current plans for the A Building.
- Student Housing and Daycare: Facilities has secured funding to begin consultation work on what student housing would look like at Langara. This work will include a feasibility study and is expected to take up to two years.

- Building B: The central heating plan project finished in May. Work is underway to have the building's energy consumption closer to the goal of net zero goal.

It was moved by AV Corrales and seconded by K. Dhaliwal

**THAT, the Board approve the Five-Year Capital Plan for 2024/25 to 2028/29.**

**Carried Unanimously.**

**b. Statement of Financial Information (SOFI) Report for the Fiscal Year Ended March 31, 2023**

E. Chin referred to the Statement of Financial Information (SOFI) Report and audited financial statements attached to the agenda. The documents report on remuneration of the Board and employees earning over \$75,000 annually, as well as supplier payments over \$25,000. She noted that the deadline to submit the approved SOFI report to the Ministry was pushed back to October 3rd.

It was moved by AV Corrales and seconded by K. Dhaliwal

**THAT, the Board approve the Statement of Financial Information (SOFI) Report for Langara College for the fiscal year ended March 31, 2023.**

**Carried Unanimously.**

**c. Ministry Q2 Forecast**

M. Koke referred to the Q2 forecast attached to the agenda. It is anticipated that the College will finish the fiscal year with a surplus. This is due to higher than anticipated enrolment and returning students, higher than expected Shared Recovery Mandate funding from the Ministry, and higher investment revenue due to higher interest rates. A portion of the surplus is earmarked for projects related to the priorities of the Five-Year Capital Plan presented earlier in the meeting. The College will seek the government's permission to move some operating revenue to the capital budget so it can be recognized as revenue in future years to offset the amortization of assets.

It was moved by AV Corrales and seconded by M. Jaworski

**THAT, the Board approve the College's fiscal 2023/24 Second Quarter (Q2) Forecast for submission to the Ministry of Post Secondary Education and Future Skills.**

**Carried Unanimously.**

**d. Ministry Mandate Letter 2023/24**

P. Burns summarized the items of the mandate letter attached to the agenda. She noted the emphasis on cybersecurity, equity, diversity and inclusion, and programming that aligns with the labour market. In response to a question, it was noted that the Board Retreat agenda will address how the Board can assess how its work aligns with the mandates set out by the Ministry.

It was moved by S. Howard and seconded by K. Dhaliwal

**THAT, the Board authorize the Board Chair to sign the 2023/24 Ministry Mandate Letter on behalf of the Board.**

**Carried Unanimously**

**10.2 Governance and Nominating Committee (GNC)**

**a. Fall Board Retreat Agenda**

P. Burns provided an overview of the draft agenda and logistics of the October 26th Board Retreat and answered the Board members' questions.

**11. BOARD MEMBER REPORTS**

An item brought forward for discussion by AV Corrales was deferred to the In-Camera agenda.

There were no other reports.

**12. STAKEHOLDER MEMBER REPORTS**

There was no report.

**13. VISITOR'S COMMENTS**

There were no comments.

**14. NEXT MEETING**

**14.1 Thursday, November 23, 2023**

The next Board of Governors meeting is scheduled for Thursday, November 23, 2023.

**15. ADJOURNMENT**

It was moved by AV Corrales and seconded by R. Mirani

**THAT, the meeting be adjourned at 6:14 p.m.**

**Carried Unanimously.**

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Mary Lynn Baum  
Chair, Board of Governors

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Paula Burns  
President and CEO